

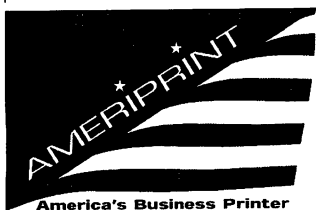
**AMERIPRINT**  
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Tel. (352) 378-0400  
Fax (352) 374-4492  
mail@ameriprint.net

<b>UF</b>	<b>UNIVERSITY of FLORIDA</b>	
	<b>Employee's Name</b>	
	Title	
	Department	
	College	
	Office Location	xxx-xxx-xxxx Tel
	PO Box XXXXX	xxx-xxx-xxxx Cell
	Gainesville, FL 326xxxxx	xxx-xxx-xxxx Fax
		xxxxxxxx@ufl.edu
		Website

*The example above is a 150% enlargement of the 3.5 x 2 inch business card set-up that follows guidelines of the University of Florida Resource Manual.*

PLEASE COMPLETE AND FAX TO CAROL AT 273-5539

1. Employee's name .....
2. Employee's title .....
3. Employee's office or department name ..
4. College of school under which office or department falls .....
5. Employee's office location, if wanted ...
6. Post office box number .....
7. City, state and zip+four .....
8. Telephone number ..... (      )
9. Fax number ..... (      )
10. Other telephone number if wanted..... (      )
11. E-mail address .....
12. Web site address if wanted .....



**PLEASE NOTE: As a contract printer for the University of Florida, we are obligated to conform to the identity and graphic standards established by the University of Florida as published in the University of Florida Identity Manual. Any variation to those standards must be approved by the Director of Marketing.**