

University of Florida
College of Public Health & Health Professions Syllabus
SPA 6905 Section 0031: Clinicians Meeting 2 (1 credit hour)
HPNP G307
Tuesday (11:45 - 12:35) Spring: 2024
Delivery Format: On-Campus

Instructor Name: Kristen Lewandowski
Room Number: HPNP G307
Phone Number: 248-404-7298 (cell)
Email Address: klewandowski@phhp.ufl.edu
Office Hours: By appointment
Preferred Course Communications: Text *or* email

PURPOSE, CONTENT AND OUTCOME

Course Overview: The purpose of this course is to provide student clinicians with knowledge and skills in the professional aspects of the practice of speech-language pathology.

Relation to Program Outcomes: The content of this course is designed to help students meet requirements associated with the following clinical certification standards:

- 1) Developing and demonstrating knowledge of principles and methods of prevention, assessment, and intervention (Standard III-D).
- 2) Demonstrating the ability to evaluate and treat clients (Standard IV-G).
- 3) Demonstrating knowledge of cultural bases of human communication and swallowing processes (Standard III-B).

Course Objectives

Knowledge Objectives:

By the end of the course you will be able to:

1. Describe the principles located in the ASHA Code of Ethics and apply them to clinical dilemmas.
2. Explain the rights of patients during the evaluation and treatment process.
3. Describe the continuum of care in the medical setting.
4. Understand coding systems for diagnosis and procedures as utilized by third party payers.
5. Identify and report abuse of children and adults.
6. Identify issues of sexual harassment in the workplace.
7. Identify cultural issues as they impact communication and swallowing treatment.
8. Describe professional liability and understand how to minimize your risks in practice.

Instructional Methods: Lecture

Course Materials and Technology:

Calipso subscription

For issues with technical difficulties for E-learning please contact the UF Help Desk at:

- Learning-support@ufl.edu
- (352) 392-HELP - select option 2
- <https://lss.at.ufl.edu/help.shtml>

Topical Outline/Course Schedule:

Dates	Topic(s)
1/9	Syllabus, Expectations, & Clinical Skills Discussion
1/16	Coding, Billing, + Medical Terminology
1/23	Focus on Medical + Outpatient Settings - Reimbursement and documentation
1/30	Focus on School + Private Practices - Reimbursement and documentation
2/6	Choosing an Externship
2/13	Supervisor + Student Relationship: Building Effective Strategies + Communication for Learning
2/20	Interpersonal Skills & Collaboration within a Multidisciplinary Team
2/27	Productivity & Time Management Skills for the Clinician Mid-Term evaluations due no later than 3/1
3/5	The Role of Self-Awareness + Self-Reflection in Allied Health Professionals
3/12	SPRING BREAK - No Class

3/19	Mandatory Reporting
3/26	Overview of licensing, certifications, CEUs, and identifying EBP in a social media-focused world
4/2	Adult Case Study
4/9	Adult Case Study
4/16	Adult Case Study
4/23	Adult Case Study Clinic Instructor Evaluation, Final evaluations due no later than 4/24

ACADEMIC REQUIREMENTS AND GRADING

Assignments: This course is an informative course geared toward preparing you for a career in speech-language pathology. Attendance is mandatory.

Grading

Requirement	Due date	% of final grade
Attendance	ongoing	50%
Case Study	4/24/24	25%
In Class Activities	ongoing	25%

Point System:

Poi nts Ear ned																
Lett er Gra de	A	A-	B +	B	B-	C+	C	C-	D+	D	D-	E	W F	I	N G	S- U

Grade Points	4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.67	1.33	1.0	0.67	0.0	0.0	0.0	0.0	0.0
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Please be aware that a C- is not an acceptable grade for graduate students. A grade of C counts toward a graduate degree only if an equal number of credits in courses numbered 5000 or higher have been earned with an A.

For greater detail on the meaning of letter grades and university policies related to them, see the Registrar's Grade Policy regulations at:

<http://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Exam Policy : *No formal exams will be administered during this course*

Policy Related to Make up Exams or Other Work: Discussed on an individual basis.

Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from LSS when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Policy Related to Required Class Attendance: Attendance is mandatory. You will be given one absence for use during the semester. If you miss more than one class, unless your absence is excused, you will not receive an "A."

Please note all faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy see the Registrar website for additional details:

http://www.registrar.ufl.edu/catalogarchive/01-02-catalog/academic_regulations/academic_regulations_013_.htm

STUDENT EXPECTATIONS, ROLES, AND OPPORTUNITIES FOR INPUT

Expectations Regarding Course Behavior: You are expected to behave professionally and courteous to everyone in the class. As professionals it is appropriate to interact with the class and will in turn make the class more enjoyable for all.

Communication Guidelines: When communicating online, you should always:

- Treat instructor with respect, even in email or in any other online communication
- Always use your professors' proper title: Dr. or Prof., or if you in doubt use Mr. or Ms.
- Unless specifically invited, don't refer to them by first name (Please call me Kristy).
- Use clear and concise language
- Remember that all college level communication should have correct spelling and grammar
- Avoid slang terms such as "wassup?" and texting abbreviations such as "u" instead of "you"
- Use standard fonts such as Times New Roman and use a size 12 or 14 pt. font
- Avoid using the caps lock feature.
- Limit and possibly avoid the use of emoticons like :)
- Be cautious when using humor or sarcasm as tone is sometimes lost in an email or discussion post and your message might be taken seriously or offensive
- Be careful with personal information (both yours and other's)
- Do not send confidential patient information via e-mail

Academic Integrity

Students are expected to act in accordance with the University of Florida policy on academic integrity. As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge:

"We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity. "

You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied:

“On my honor, I have neither given nor received unauthorized aid in doing this assignment.”

It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For additional information regarding Academic Integrity, please see Student Conduct and Honor Code or the Graduate Student Website for additional details:

<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>

<http://gradschool.ufl.edu/students/introduction.html>

Please remember cheating, lying, misrepresentation, or plagiarism in any form is unacceptable and inexcusable behavior.

Online Faculty Course Evaluation Process

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu> so make sure you include a statement regarding the value and expectation for student participation in course evaluations. We suggest you include a comment regarding how you will use the evaluations (e.g. to make specific improvements to the course and teaching style, assignments, etc.). It is also important to make some statement regarding the direct influence they have on faculty tenure and promotion, so your input is valuable. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>

SUPPORT SERVICES

Accommodations for Students with Disabilities

If you require classroom accommodation because of a disability, you must register with the Dean of Students Office <http://www.dso.ufl.edu> within the first week of class. The Dean of Students Office will provide documentation to you, which you then give to the instructor when requesting accommodation. The College is committed to providing reasonable accommodations to assist students in their coursework.

Counseling and Student Health

Students sometimes experience stress from academic expectations and/or personal and interpersonal issues that may interfere with their academic performance. If you find

yourself facing issues that have the potential to or are already negatively affecting your coursework, you are encouraged to talk with an instructor and/or seek help through University resources available to you.

- The Counseling and Wellness Center 352-392-1575 offers a variety of support services such as psychological assessment and intervention and assistance for math and test anxiety. Visit their web site for more information: <http://www.counseling.ufl.edu>. On line and in person assistance is available.
- You Matter We Care website: <http://www.umatter.ufl.edu/>. If you are feeling overwhelmed or stressed, you can reach out for help through the You Matter We Care website, which is staffed by Dean of Students and Counseling Center personnel.

- The Student Health Care Center at Shands is a satellite clinic of the main Student Health Care Center located on Fletcher Drive on campus. Student Health at Shands offers a variety of clinical services. The clinic is located on the second floor of the Dental Tower in the Health Science Center. For more information, contact the clinic at 392-0627 or check out the web site at: <https://shcc.ufl.edu/>

- Crisis intervention is always available 24/7 from:
- Alachua County Crisis Center:
(352) 264-6789

<http://www.alachuacounty.us/DEPTS/CSS/CRISISCENTER/Pages/CrisisCenter.aspx>

BUT – Do not wait until you reach a crisis to come in and talk with us. We have helped many students through stressful situations impacting their academic performance. You are not alone so do not be afraid to ask for assistance.